

**ELA TOWNSHIP BOARD MEETING
THURSDAY, APRIL 10, 2003
VILLAGE OF LAKE ZURICH BOARD MEETING ROOM
70 EAST MAIN STREET, LAKE ZURICH, IL. 60047
Approved May 8th, 2003**

1. Call To Order

Supervisor Tinerella called the Ela Township Regular Board meeting to order at 7:33pm. on Thursday April 10th, 2003.

2. Roll Call

Present: Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch and Sullivan. Trustee Knudtson was absent. Other elected official in attendance were Highway Commissioner Kruckenberg and Assessor Hoffman. Senior Director Neuschel, Youth Director McCarthy and Ela Township Lawyer Puma were also present at this meeting.

3. Pledge of Allegiance

The Board led those in attendance in the Pledge of Allegiance and also there was a moment of silence honoring our brave Armed Forces.

At this time the Board moved 27 under New Business on the agenda- **Park Bench Eagle Scout Project- discussion and possible action.**

Trustee Black thanked the Eagle Scouts for the nice job done on the benches at Ela Township Park.

Patrick Scalzitti presented his expenses for the benches he installed at Ela Park and had a discussion about the benches with the Board. Trustee Burch informed the board that there are at least 16 bags of concrete and materials remaining from park bench projects.

Matt Meyers also had a Park Bench project to present but could not get off from work to attend this meeting he will be present at next month meeting.

Giovanni Fiore presented his plans for 4 benches to be installed at Knigge Park. Mr. Fiore does have time to complete his Eagle Scout project by the time that he is 18 as he is presently only 12

Supervisor Tinerella's motion to work with another community service project, for Giovanni Fiore to build four park benches for Knigge Park and the Township will spend up to \$500.00 to build and install the four benches, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

4. Public Comment

Pam Saubert went to the podium to discuss the problem that Township employees had cashing paychecks. " Most of these details are known, but I will discuss it a little more. April 3rd when I received my paycheck around noon, I waited until 4:15 to cash my check. I personally bank at LaSalle bank and the employee's paychecks are drawn on a LaSalle

account and I have never had any problems myself with the bank. When I presented my paycheck to cash on April 3rd the teller returned the check to me and said she could not cash it, as there were insufficient funds in the account. I said great not again because this had happened to me just six or seven months before. I got on phone and called the Highway Commissioner my boss. I got the bank manager and he said he would call Tinerella office and discuss it with her. Tinerella was not in her office, he talked to some one and when he came back he said he just wasn't comfortable doing this as the account was in a negative state. The manager stated that if he had not been present at this time the check would not have been cashed. I went home and e-mailed the Supervisor and copied in all the Board and I gave exact facts as they had happened. The next morning when I went to work I discovered that this had also happened to some of the other employees. When I found this out I sent another e-mail with the up date to the Supervisor and copying in the whole board again so they would know that this just didn't happen to only me. I sent the e-mails to both of the Supervisor's addresses. I received no answers and I sent back up e-mails. Finally I got an answer and was told that she had gone to the bank and the problem was taken care of. The problem that I have is with the article that I read in the Daily Herald today, because there are untrue statements made by the Supervisor in this article: that there were no bounced checks-true they did not bounced back to your office but when the teller tells me there are not sufficient funds to cash my check and if I wasn't a persistence person I would of left with my paycheck in my hand. You stated that a few employees had gone to the drive in and you knew I had gone to the main bank. Also you stated that this had never happened before and I told you in my e-mail that it had. I would hopefully like to have an answer otherwise I will not believe anything that comes out of your office."

David Lyke- Director of Prevention and Community services for OMNI Youth Services. He thanked the Board for the grant to OMNI youth services of \$50,000 for the first six months of the fiscal year.

Marge Goglin and daughter Kim-Thanking the Ela Township Board for their support of Countryside Center and The Center for Enriched Living, also daughter Kimmy, thanked Bus Driver Saubert for being so nice to her when picking her up.

William Foley- Executive Director of the Center for Enriched Living-The center provides the following services to fifty Ela Township residents-transition day program-Adult continuing education-Independent skilled living-Senior programming-after school programs and summer camps. Scholarships are given to low income families (last three years \$45,000). Transportation for Ela Township residents is provided to and from Lake Zurich high school to the Center year round not just the school year. And included in your Board packets are heartfelt letters from Ela Township residents that children or siblings benefit from our programs.

Assessor Hoffman- thanked the Board for being patient with her well she tries to understand why monies should be taken out of General Assistance and put in the Town Fund. She saw that it wasn't on the agenda tonight but will be by July, "General Assistance is the only money available to help taxpayers who need it, the money could help with food, medicines and housing. This money was meant to go to the people who need it. There isn't a line item

in General Town Fund marked for the \$250,000, that being propose to be taken out of General Assistance. Where is this money needed this has not been shown. There is also no guarantee that there will be money in the General Town Fund if it is needed back. The economy is not the best right now. Big companies are closing every day and creating greater hardships. We have many men and woman from this area fighting in the Middle East right now. They have left families here that may need our help. This is not our money it is the taxpayer's money. It should be available for them when needed. I have created a sheet from the General Assistance proposed budget that shows expenditures of \$12,844.00 and based on all the reports that have been submitted this fiscal year I'm showing expenses of \$23,617.26 This creates a different of \$10,773.26 and I don't know if this could be from October when money was taken out of General Assistance to Town Fund for tax adjustments but every one I have talk to including the Town Attorney says interest is the only thing that can be removed from these funds, except for this one time line item transfer. And I would like the Board to look into this. Just because you are able to do something doesn't mean you have to do it."

Pat Plautz- Speaking on behalf of Ela Community for Success. We are citizens who live and work in Ela Township. We are attempting to provide a broader forum to discuss problems and find solutions. We plan a yearly forum or dialogue. A year ago our last forum was on youth and slowly we got the Youth initiative. Before that it was the Festival of Arts. We would like to see a formal Ela area council of governments. We are planning another forum on health environment. We requested \$3000.00. Township funding helps us keep our grassroots efforts alive.

5. Approval of January 21st and March 13th Meeting Minutes.

Trustee Black's motion to approve the meeting minutes of January 21st Special board meeting, seconded by Trustee Burch. Roll Call: Trustees Black, Burch and Sullivan all voted aye and the motion carried 3 to 0. Supervisor Tinerella voted nay.

Supervisor Tinerella's motion to approve the March 13th Meeting minutes with the following changes, on page number four first paragraph eulogy should be utilizing.

Page six-item 14 committee reports should say June not April, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0

6. Expenditures Audit-comments and approval of audits 3/7-4/3 and 4/4-4/9 4/10/03

Gen. Town	Gen. Assist.	Gen. Road	Perm Road	Park
\$159,305.12	\$575.74	\$15,362.11	\$28,174.55	0
TOTAL OF ALL FUNDS				\$203,417.52

Supervisor Tinerella's motion to approve the expenditures payment for the dates of 3/7-4/3 and 4/4-4/9-4/10/03, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

Trustee Burch wanted the staff to know that when the Board approves a motion for a donation to be made, that is our verbal approval and they should write the check and it should be included in the audit.

7. Line item transfers-approval to finalize transfers for FY02

GENERAL TOWN FUND

<u>AMOUNT</u>	<u>Dept.</u>	<u>From Line Item</u>	<u>To Line Item</u>
\$95.00 (SS tax)	Assessor's	12544	12511
\$310.00 IMRF expense	Assessor's	12500	12512

GENERAL ROAD

\$ 285.00	Administration	31559	31532
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Supervisor Tinerella's motion to approve the line item transfers as previous listed, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, and Sullivan all voted aye and the motion carried 4 to 0.

8. Township Supervisor's Report-K. Tinerella

This report was received and attached to the back.

Supervisor Tinerella touched briefly on the banking update. When checking accounts are intentionally kept low to increase earnings in the interest bearing account, Trustee added that this only for a two or three dollar gain. The banks apologized for these problems and the confusion and that it was their fault and not the Township. Actions have been taken to prevent this happening again.

Trustee Black was upset that this had happened before and considered this bad management. That this is not a very good policy to have checks written without money in the bank to cover them.

Trustee Sullivan thinks that the employees that went through this embarrassment deserves a letter of apology.

Trustee Black would like a job description for the Ela Township employees in the main office explaining their new titles or names, and also to proceed with Trustee Black's suggestion of a calendar or a book listing all important meetings and dates to help keep the Board well informed.

Supervisor Tinerella stated that there is a calendar installed by the Trustees letter bins.

9. Ela "55 Plus" Report –Sue Neuschel, Senior Director

The report was received and attached to the back of the minutes.

10. Ela Township Youth Drop-in Center Report- Jessica McCarthy

The report was received and attached to the back of the minutes.

Trustee Burch suggested building a bike rack for the kids riding their bikes to the Attic.

11. Highway Commissioner's Report- Bill Kruckenberg

The Highway Commissioner had a letter of apology and a bus report, which was turned over to the clerk and she will attach it to the minutes.

12. Assessor's Report-Pam Hoffman

There was no report but the Assessor had a few comments.

The Assessor read a couple of orchid letters that she had received on her cordial and helpful staff.

13. Township Committees Reports (parks)

Trustee Burch related some of the high points from the park committee meeting.

Received input from the Soccer and Football organizations on the park signs and they should run around \$8000.00. Single sided for Knigge and double sided for Knox with a scheduling site on the back. Early discussion on getting water to Knox and Knigge parks, will be working with a civil engineer from the Flames on getting off of the well at Knox. Interested in getting water and sewer to Highway garage but not irrigating the Soccer field as that is usually wet enough.

Trustee Black said she would be having a Youth and Family Service committee meeting with the Youth Director in the future.

Trustee Black stated, "that an article in the newspaper that it was reported that the Township was to spend 7 million to purchase land, neither the Finance Committee nor the Township Board has ever approved the expenditure of 7 million and well it is prudent for the Township board to consider future space needs as the lease at the YMCA comes to an end. Also it was reported in the newspaper that the Township had given out \$15,000 for General Assistance and that is misleading as the amount for General Assistance that was given out to residents was \$2698.00 and the Supervisor that runs General Assistance program charged \$9299.00 in administrated charges. Also need to correct something that happened at the last board meeting where the Supervisor implied that Trustee Sullivan was not at the Board meeting because he was in Las Vegas for non business. Trustee Sullivan was absent because he was at work and his daughter was recovering from brain surgery. Trustee Sullivan takes his Board duties very seriously and any insinuation to the contrary is inappropriate and it is important to set the record straight. Also at last months meeting the supervisor stated that Township Trustees were not invited to the Omni meeting other attendees stated otherwise and the Trustees were expected to be there. The Supervisor attended the meeting alone and that is why we need the meeting-date calendar."

Supervisor Tinerella stated that the newspaper article was referring to a 7 million budget and not to land acquisition.

UNFINISHED BUSINESS

14. Proposed Budget FY2003- Continued Question/Answer session from April board meeting: followed by consideration and possible action to adopt the Proposed Budget (Rev. 1 dated April 1, 2003) for the public hearing.

Trustee Black's motion to table reviewing the budget until a Finance Committee meeting can be called to discuss the budget, seconded by Trustee Burch. Roll Call: Trustees Black, Burch and Sullivan all voted aye and the motion carried 3 to 1. Supervisor Tinerella voted nay.

15. Website Development-consideration and possible action to approve launching our website with township contacts details, emails, board and committee agendas and minutes starting with FY03 meetings and consideration to enter into a contract with a web hosting provider.

Trustee Black's motion to table this until more information can be obtained, seconded by Trustee Sullivan. Roll Call: Trustees Black, Burch and Sullivan all voted aye and the motion carried 3 to 1. Supervisor Tinerella voted nay.

15a. Newsletter Format

Trustee Black will work with the Communication Manager to set up some guidelines for getting the Newsletter publish in a timely manner.

Supervisor Tinerella's motion to have an offline meeting with what ever committee to address what Ela Township Communication manager has suggested in our Board packets and embellish that and have it on the May agenda, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

Trustee Black will try to over see this format for the Newsletter.

16. Personnel Policy- consideration and possible action to adopt township personnel policy: including a policy on overtime calculations and bereavement

Supervisor Tinerella's motion to accept the Personnel Policy, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

This personnel Policy will be on record at the Township offices.

17. Waste Paint Solutions Program-consideration and possible action to adopt Ordinance # 2003-3 Road

Trustee Burch's motion to accept Intergovernmental Agreement with Illinois EPA- Waste Paint Disposal - Ordinance # 2003-3 Road-, seconded by Trustee Black. Roll Call:

Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

18. Social Agencies Funding Requests-reconsideration and possible action of amounts for those not funded at Feb. 2003 Board Meeting

a. Community Companion Volunteers Program- requesting \$2000.00

Trustee Sullivan wanted to table the reconsideration for funding until Trustee Knudtson was able to be in attendance, this was not a motion, just a suggestion.

Trustee Black's motion to fund Community Companions Volunteers for \$2000.00, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

b. Hospice of Northeastern Illinois-requesting- \$3,000.00

Trustee Black's motion to fund Hospice of Northeastern Illinois for \$3000.00, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch, and Sullivan all voted aye and the motion carried 4 to 0.

c. Center for Enriched Living-Requesting \$8000.00

Supervisor Tinerella's motion to fund the Center for Enriched Living for \$8000.00, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

d. NICASA-Requesting- \$10,000

Trustee Black's motion to fund the NICASA for \$5000.00, seconded by Trustee Burch. Roll Call: Trustees Black, Burch and Sullivan all voted aye and the motion carried 3 to 1. Supervisor Tinerella voted nay, as she felt they did not fulfilled their agreement of getting in to the schools with their preventive information.

e. LaCASA-Requesting-\$15,000.00

Trustee Black's motion to fund LaCasa for \$10,000.00, seconded by Trustee Sullivan. Roll Call: Trustees Black, Burch and Sullivan all voted aye and the motion carried 3 to 1. Supervisor Tinerella voted nay as she felt that their services were redundant of what OMNI youth services also provides and they also did not get into our schools with classes.

f. Metropolitan Emergency Support Services-requesting \$3000.00

Trustee Black's motion to fund Metropolitan Emergency Support Services for \$3000.00, seconded by Trustee Sullivan. Roll Call: Trustee Black and Sullivan voted aye, Trustee Burch abstained, Supervisor Tinerella voted nay and the motion carried 2 to 1 and 1 abstention.

19. Mosquitoes- Update on plan/budget Appropriations

Supervisor Tinerella related to the Board that April 9th she met with the highway Commissioner and various people from Lake Zurich and Clarke. Clarke presented a plan to the Township for mosquitoes abatement and the price would be \$20,000 for testing and larva pesticide and there would be addition \$5000.00 if we had to get into adult pesticide. And that would be determined as needed. This is the first time that all the villages are working together, and at the Route 12 corridor meeting on April 12th we will be discussing this with the other villages.

20. Continued discussion of Social Worker and possible action.

Trustee Black related to the Board that September we met with President and Secretary and Treasure of the Police Social Workers association and last month we heard from a Police Social worker and the work that he does for Hickory Hills, Willow Springs, and Bridgeview and he answered questions that the Board had. In our previous meetings we were all given a packet. This Township supports OMNI Youth Services for kids that are in trouble, but often the root of their troubles, come from family matters involving spouse abuse, drug abuse and child abuse by adults which OMNI does not address, also this would help OMNI with referrals from a Social Workers.

Trustee Black's motion to budget money for this and to refer this action item to the Youth and Family Services, seconded by Trustee Burch. Roll Call: Supervisor Tinerella voted aye (if the police are involved in this also,) Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

NEW BUSINESS

21. Grass Maintenance at Parks & Township office-consideration and possible action to approve working with same contractor as last year.

On the recommendation from the Parks Committee Supervisor Tinerella's motion to award the mowing contract to Toss Inc., (who had the contract last year) seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

22. Park Entrance Signs-consideration and possible action to approve sign specifications size for formal solicitation of quotes.

This Agenda item is going back to the Park and Recreation Committee and the committee will come back to the Board with the signs for approval.

23. Township Board Committees-establish a formal schedule of meeting dates/times for each committee for the fiscal year 2003 (starting in April, 2003)

The Board was in agreement to keep the committees the same and the meeting time. Trustee Burch said the he is very willing to accept extra person, that are interested in being on the Park Board but he retains the right to make the final decisions.

24. Consideration and Possible Action to Enter into an Agreement with Ela Soccer Club for Field Use Joint improvements.

This Agenda item will be tabled until the May 8th, 2003 or infinitely.

25. Cub Scout Pack 237-consideration and Possible Action to Reserve Knox Park, Sunday, June 1st for rocket launching.

Trustee Burch assured the Board that the Scouts had very superior insurance and this put the Board in agreement to reserve Knox Park for rocket launching on June 1st, 2003.

Trustee Burch's motion to allow the Cub Scouts pack 237 to use Knox Park for rocket launching on June 1st, 2003, seconded by Trustee Burch. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried.

26. Township Bus Replacement-consideration and possible action to approve purchase

Supervisor Tinerella's motion to enable persons in the Bus Department headed by The Highway Commissioner Kruckenberg to go with his recommendation of Tri-State Bus sale The Highway Commissioner informed the Board that all the bidders met the specifications and there was a miscommunication on Tri-State Bus and he sent the wrong seating arrangement and we can switch from, a 15 Passenger bus to a 17 for an additional price of \$497.00.

Supervisor Tinerella modified her previous motion to include the extra \$497.00 for the extra seats, seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

27. Park Bench Eagle Scout Project- Discussion and possible action

This item on the Agenda was moved up on the agenda and voted on.

At this time the Assessor related that “she had received a call from a reporter from the Daily Herald in regards to Supervisor Tinerella telling her how ridiculous the Assessor’s salaries were and I see that she is going into Executive Session to discuss salaries and I request to be allowed to go into the closed session also.”

Trustee Black’s motion for the Assessor and the Highway Commissioner to sit in on Executive Session, seconded by Trustee Burch. Roll Call: Trustees Black, Burch, and Sullivan voted aye and the motion carried 3 to 1. Supervisor Tinerella voted nay as she was not discussing the Assessor salaries.

CLOSED SESSION-for the purpose of: Meeting minutes approval and possible release, Personnel Issues(Township salary increases) Land Acquisition, and Open litigation

28. Return to Open Session

29. Action on Executive Session items

The Executive Meeting Minutes were not released at this time.

Trustee Burch’s motion to direct the Ela Township Lawyer to proceed with what was agreed upon in the closed session regarding land acquisition, seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

Trustee Sullivan’s motion to approve the salaries as decided in closed session, seconded by Trustee Black. Roll Call: Trustees Black, Burch and Sullivan all voted aye and the motion carried 3 to 1. Supervisor Tinerella voted nay.

Trustee Burch’s motion to change the Township Safety Sensitive Coordinator from the Supervisor to the Road Commissioner, Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

30. Adjournment

Supervisor Tinerella’s motion to adjourn at 11:09 seconded by Trustee Sullivan. Roll Call: Supervisor Tinerella, Trustees Black, Burch and Sullivan all voted aye and the motion carried 4 to 0.

LUCY PROUTY ELA TOWNSHIP CLERK